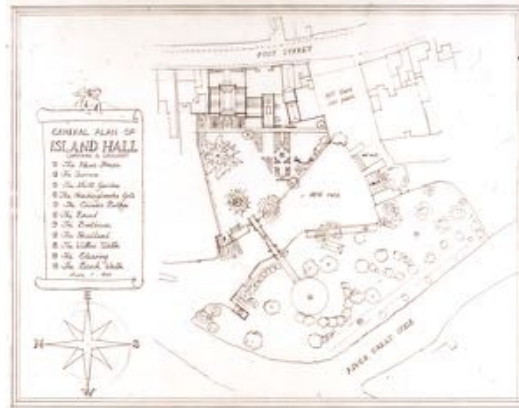


ISLANDHALL

GODMANCHESTER CAMBRIDGESHIRE PE292BA



Full Wedding Tariff 2023-2024



House Only Venue Hire - with catering facilities for a Drinks or Drinks & Canapé Reception £1,980.00

- for Civil Weddings or Receptions inside the house, with kitchen/drinks service facilities included. Where drink is provided by the couple or caterer and/or canapés are served.

What's included:

- One pre Wedding Couple/Suppliers planning meeting.
- Access for the couple to set up on previous day from 11am to 1pm OR 3pm to 5pm.
- Access for suppliers on previous day from 10am to 1pm OR 2pm to 5pm.
- A six hour hire of the House on your Wedding Day – start time of to be agreed.
- Access for the couple from 10am on the Wedding Day – House must be vacated by 9pm.
- Access for suppliers from 9am on the Wedding Day – House must be vacated by 9pm.
- Coordination with up to six suppliers during set up and on the Wedding Day itself is included – excluding: additional caterers and those who require special access.
- Use of kitchen space & electricity for catering of a drinks & canapé reception.
- Chilling facilities for up to 25 bottles.
- Two members of Island Hall Staff to run things on your Wedding Day
- An S.I.A licensed security guard throughout your event.
- You & your Guests can enjoy the Garden & Island for up to 3 hours free of charge.
- Lavatory facilities for up to 80 guests within the house are also included.
- Garden Tables & Chairs and catering trestles.

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Additional:

- Additional pre Wedding couple/Supplier meetings £65.00 per meeting.
- Additional Hours of Wedding Day House Hire – see pricing below.
- Additional Hours of Wedding Day Grounds Hire – see pricing below.
- Food & Drink: ALL food, drinks, linen, crockery, cutlery & glassware to be provided & served either by Island Hall or by a preferred or agreed professional caterer only.
- Sunday Collection of personal items @ £75.00 at a mutually agreed time.
- Any Wedding Ceremony @ £340.00, Civil Wedding 80 max. attendees in total. Fee covers use of our chairs, staff, additional coordination & license where applicable.

Additional Fees are payable to Cambridgeshire County Council for registrars to conduct the ceremony will total approx £550.00. For more information please visit:

<https://www.cambridgeshireceremonies.co.uk/>



House Only Venue Hire - with catering facilities for a Drinks & Canapé Reception followed by a Seated Meal (capacity 48 persons) £2,980.00 - for daytime meals served within the house, with facilities included. Where drink is provided by the couple or caterer and a seated meal is served.

What's included:

- One pre Wedding Couple/Suppliers planning meeting.
- Access for the couple to set up on previous day from 11am to 1pm OR 3pm to 5pm.
- Access for suppliers on previous day from 10am to 1pm OR 2pm to 5pm.
- A six hour hire of the House on your Wedding Day – start time of to be agreed.
- Access for the couple from 10am on the Wedding Day – House must be vacated by 9pm.
- Access for suppliers from 9am on the Wedding Day – House must be vacated by 9pm.
- Coordination with up to six suppliers during set up and on the Wedding Day itself is included – excluding: additional caterers and those who require special access.
- Use of kitchen space & electricity for catering of a reception & seated meal reception.
- Chilling facilities for up to 25 bottles.
- Two members of Island Hall Staff to run things on your Wedding Day.
- An S.I.A licensed security guard throughout your event.
- You and your Guests can enjoy the garden for up to 3 hours free of charge.
- Lavatory facilities for up to 80 guests within the house are also included.
- Tables & Chairs for your meal as well as Garden Tables & Chairs and catering trestles.

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Additional:

- Additional pre Wedding couple/Supplier meetings £65.00 per meeting.
- Additional Hours of Wedding Day House Hire – see pricing below.
- Additional Hours of Wedding Day Grounds Hire – see pricing below.
- Food & Drink: ALL food, drinks, linen, crockery, cutlery & glassware to be provided & served either by Island Hall or by a preferred or agreed professional caterer only.
- Sunday Collection of personal items @ £75.00 at a mutually agreed time.
- Any Wedding Ceremony @ £340.00, Civil Wedding 80 max. attendees in total. Fee covers use of our chairs, staff, additional coordination & license where applicable.

Additional Fees are payable to Cambridgeshire County Council for registrars to conduct the ceremony will total approx £550.00. For more information please visit:

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Island Only Venue Hire £4,620.00*

- for events requiring only a marquee or tent to be put up in on the Island.

Island Access only: no access to House & Gardens over the bridge

What's included:

- One pre Wedding Couple/Suppliers planning meeting.
- Access for the Couple to set up on previous day from 12pm to 5pm.
- Access for Suppliers on previous day from 11pm to 5pm.
- Access for the couple from 11am on the Wedding day – Venue must be vacated by 12pm.
- Access for suppliers from 10am on the Wedding day – Venue must be vacated by 12pm.
- Coordination with up to six suppliers during set up and on the Wedding day itself is included – excluding: additional suppliers, caterers and those who require special access.
- One member of Island Hall Staff on hand on the day of your Reception.
- One SIA licensed security guard throughout your event.
- A Luxury lavatory unit is included for up to 130 guests.
- Electrical power & mains water supply included.
- Sunday Collection of personal items from 11am to 12.30pm.

Additional:

- Additional pre Wedding couple/supplier meetings £65.00 per meeting.
- Marquee hire via Fairytale Marquees or Tipi via Country Tipis.
- Food & drink, to be provided by one of our preferred caterers only.
- Additional supplier coordination (if you are contracting over six suppliers – excluding Photographer & Videographer) or if your chosen suppliers have special access needs or on day requirements. Fees cover additional staff or potential grounds protection/damage.
- Any Wedding Ceremony: Open Air Humanist @ £190.00, Civil Wedding Gazebo (80 max. attendees in total) @ £670.00. Celebrant Gazebo @ £460.00 (220 max. attendees)
- Please visit: www.theislandwedding.co.uk/tariff for more information.
- Out of hours access for Suppliers to drop off and collection.

* over 130 guests is subject to 6% surcharge, over 180 guests is subject to a 10% surcharge on venue hire fee. This includes a third S.I.A Licensed security guard, an additional Island Hall staff member & increased capacity lavatory facilities.

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House & Grounds Full Exclusive Venue Hire £5,280.00*

- for events requiring the house & marquee or tent put up. Structure in the Garden - daytime only. Tent or Marquee on the Island for evening receptions with dancing.

What's included:

- One pre Wedding couple/suppliers planning meetings.
- Access for the couple to set up on previous day from 11am to 5pm.
- Access for suppliers on previous day from 10am to 5pm.
- Access to the house for the couple & guests from 11am on the Wedding Day until departure for the Island – The Island must be vacated by 12pm.
- Access for suppliers from 10am on the Wedding Day – Island must be vacated by 12pm.
- Coordination with up to six suppliers during set up and on the Wedding day itself is included – excluding: additional suppliers, caterers and those who require special access.
- One member of Island Hall Staff on hand on the day of your Reception.
- One SIA licensed security guard throughout your event.
- Lavatory facilities within the house are included during your initial reception.
- A Luxury lavatory unit is also included for up to 130 guests on the Island for your evening reception.
- Electrical power & mains water supply included.
- Garden side: Tables & Chairs and drinks reception service trestles.
- Sunday Collection of personal items from 11am to 12.30pm.

Additional:

- Additional pre Wedding couple/supplier meetings £65.00 per meeting.
- Marquee hire via Fairytale Marquees or Tipi via Country Tipis.
- Food & drink, to be provided by one of our preferred caterers.
- Any Wedding Ceremony @ £340.00, Civil Wedding 80 max. attendees in total. Fee covers use of our chairs, staff, additional coordination & license where applicable.

Additional Fees are payable to Cambridgeshire County Council for registrars to conduct the ceremony will total approx £550.00. For more information please visit:

<https://www.cambridgeshireceremonies.co.uk/>

*over 130 guests is subject to 8% surcharge, over 180 guests is subject to a 12% surcharge on venue hire fee. This includes a third S.I.A licensed security guard, an additional Island Hall staff member & increased capacity lavatory facilities.

Additional Extra Options:



Additional Couple/Supplier Site Meetings

Charged at £65.00

If you should require additional pre Wedding couple/supplier meetings aside from your allocation, these are chargeable.

Extra Hours of Access for Set-Up

Initial hour charged at £100.00, subsequent hours at £60.00

If you should require additional hours for set up we can offer hours of access at mutually convenient times.

Extra Hours of Wedding Day House & Grounds Hire

House Hire charged at £150.00 per hour.

Grounds Initial hour charged at £120.00, subsequent hours at £90.00 (before midnight).

If you should require additional hours to top up your House Only Venue Hire hours allocation.



Chauffeured Boat - electric launch £490.00

Ideal for: daytime or evening: arrive or leave in style by boat. This fee covers one trip (arrival or departure). Boat departure no later than 11.15pm.

Additional:

- Additional trips are charged at £100.00 per trip.

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Wedding Ceremony 10-80 guests £340.00

Fee covers: use of chairs, staff, additional coordination & license where applicable

Get married at Island Hall: Our elegant stone flagged hall is the perfect setting for your ceremony, seating up to 80*, alternatively our Drawing Room provides intimacy, seating up to 30* and our Velvet Lined Saloon provides grandeur, seating up to 44* guests (*max licensed room capacity). Our garden gazebo is also licensed (max 80 guests) an alternative indoor space will be assigned, as Registrars require an indoor alternative should weather be bad. This fee applies to all ceremonies including: Civil, Celebrant, Religious & no Religious anywhere on the premises.

What's included:

- Two staff members to coordinate of your guest arrival & ceremony.
- Civil Wedding: Use of our license; coordination of your registrar interviews & ceremony.
- Use our INDOORS use only ceremony chairs.

Additional:

- Civil Wedding Fees payable to Cambridgeshire County Council for registrars approx £550.00.



Gazebo Weddings 10-80 guests

In addition to the Wedding Ceremony Fee there is no additional fee using the gazebo for your ceremony, however there are some mandatory cost implications to be aware of:

Additional:

- An additional hour of grounds hire (if you are planning an outdoors ceremony & reception).
- OUTDOORS ceremony chair hire via a professional supplier.
- A professionally supplied P.A system – so guests can hear clearly.

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Four Poster Bedroom Suite £390.00* - Wedding Morning use including en-suite bathroom and use of second private Dressing Room. 9.00am-3.00pm. (hours restricted: 9.00pm latest).

- Ideal for: Bride & Bridesmaids to dress in before the ceremony and for Bridal portraits.

*Price is subject to your requirements in terms of hours and refreshments/breakfast.

What's included:

- A six hour hire of the Four Poster Suite on your Wedding Day – start time to be agreed.
- Onsite Island Hall staff members.
- The provision of water & glasses.
- The provision of Champagne flutes & chilling of a bottle - if required.

Additional:

- Additional hours at £90.00 per hour.
- Early start (before 9.00am) £120.00 per hour.
- Provision of breakfast/brunch buffet – price per head dependent on requirements.

Use of Speciality Caterer OR Additional Caterer

When a speciality cuisine is required due to personal reasons OR an additional caterer / food supplier for an 'evening snack / meal' is wanted. A set fee will cover additional administration, one pre Wedding meeting as well as additional pre-Wedding & on-day supervision and coordination required by an unfamiliar caterer to minimise site damage.



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Corkage

Please be aware that if you choose to supply your own alcohol you will need to deliver this directly to your caterer as we **do not accept ANY alcohol deliveries OR alcohol left in the marquee over night as it is NOT INSURED** and we cannot take responsibility for it.

Island Hall DOES NOT CHARGE CORKAGE and so you can choose to bring your own wine and enjoy a substantial saving, however all bars must finish service by: **20:00 within the house or 23:00 in the marquee.**

If you choose to supply your own drinks from the Reception trough to an Evening Bar. Costs to consider are: Wine & Water Waiters as well as chilling, extra glassware and removal of empty bottles.

Your caterer can directly supply uniformed wine waiters for your event at approximately £17.00 (incVAT) per guest. This price includes reception drinks, wine with the meal & the evening bar and glassware. Both of our preferred caterers can run a cash or prepaid bar for you, **we do not allow external bar companies.**



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Approximate Calculations

We have put together an example quote below to help you get an quick and easy grasp on costs.

PLEASE NOTE COSTS FRO SECONDARY SUPPLIERS: MARQUEE & CATERER ARE SUBJECT TO CHANGE THESE ARE GUIDE PRICES ONLY

Example quote for **100 guests**:

Reception Drink – per glass	£3.00/£6.00	£300.00/£600.00
Canapés – 2 hot & 2 cold &		
3 Course Sit Down Meal*	£60.00/£85.00	£6,000.00/£8,500.00
House Red/White Wine – 50 bottles	£16.00	£800.00
Sparkling/Still Water – 50 bottles	£3.00	£150.00
Full Venue Hire (House & Grounds)		£5,280.00
Full Marquee Hire 18mx12m		£4,220.00
Events Insurance		£120.00
	Total	£16,870.00/£19,670.00 (incVAT)

Example quote for **140 guests**:

Reception Drink – per glass	£2.00/£6.00	£300.00/£600.00
Canapés – 2 hot & 2 cold &		
3 Course Sit Down Meal*	£60.00/£85.00	£8,260.00/£10,920.00
House Red/White Wine – 70 bottles	£16.00	£1,120.00
Sparkling/Still Water – 70 bottles	£3.00	£210.00
Full Venue Hire (House & Grounds)		£5,702.40
Full Marquee Hire 24mx12m		£5,151.00
Events Insurance		£150.00
	Total	£20,893.40/£23,853.40 (incVAT)

*cost varies with caterer and menu choice & includes crockery, cutlery & table linen.
BBQ/Hog Roast two course menu available from our caterers as well.

Please note that as a term of your booking you are required to have and maintain a public liability insurance of up to £5,000,000.00 for the use of the facilities. Where possible your insurance policy should also include cancellation cover. Proof of policy must be shown within 2 weeks from sending your signed contract and deposit. For all your Event insurance needs we suggest: www.events-insurance.co.uk . The premium will depend on the level of liability cover and will vary from £100.00 to £200.00. This protects all parties in unforeseen circumstances.

2025 Fees will all be subject to a 5% increase until further notice.